

# School Emergency Drills Documentation Form

Type of Drill

- Fire Drill (5 required)
- Tornado Drill (2 required)
- Lock Down/Shelter in Place Drill  
(3 required)

Time of Drill

- Standard
- Class Change
- Recess
- Other Events

Name of Reporting School: St. Mary Star of the Sea

Date of Drill: 9-20-24 Time drill was held: 1:30 (pm/am)

Exact time required to evacuate/shelter/secure: 1:00

Total Participants: 119

Remarks: \_\_\_\_\_

This report is for emergency drill # 1 for school year 24-25.

Name of person conducting drill: Nancy O'Neill

Title of person conducting drill: Principal

Signature of person conducting drill: Nancy O'Neill

Drill Was Coordinated With:

Emergency Management Coordinator  
Name & Title Corey Kubik

AND

Law Enforcement (county sheriff or chief of police or designee or MSP)  
Name & Title \_\_\_\_\_

OR

Fire (fire chief or designee)  
Name & Title \_\_\_\_\_

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### Type of Drill

- Fire Drill (5 required)
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(3 required)

### Time of Drill

- Standard
- Class Change
- Recess
- Other Events

Name of Reporting School: St. Mary Star of the Sea

Date of Drill: 9-26-24 Time drill was held: 10:45 (pm/am)

Exact time required to evacuate/shelter/secure: 1:03

Total Participants: 122

Remarks: \_\_\_\_\_

This report is for emergency drill # 2 for school year 24-25.

Name of person conducting drill: Nancy O'Neill

Title of person conducting drill: Principal

Signature of person conducting drill: Nancy O'Neill

Drill Was Coordinated With:

- Emergency Management Coordinator,  
Name & Title Corey Kubik

**AND**

- Law Enforcement (county sheriff or chief of police or designee or MSP)  
Name & Title \_\_\_\_\_

**OR**

- Fire (fire chief or designee)  
Name & Title \_\_\_\_\_

# School Emergency Drills Documentation Form

### Type of Drill

- Fire Drill (5 required)
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(3 required)

### Time of Drill

- Standard
- Class Change
- Recess
- Other Events

Name of Reporting School: St. Mary Star of the Sea

Date of Drill: 10/02/2024 Time drill was held: 2:00 (pm/am)

Exact time required to evacuate/shelter/secure: 1:07

Total Participants: 122

Remarks: \_\_\_\_\_

This report is for emergency drill # 3 for school year 24-25.

Name of person conducting drill: Nancy O'Neill

Title of person conducting drill: Principal

Signature of person conducting drill: Nancy O'Neill

Drill Was Coordinated With:

- Emergency Management Coordinator  
Name & Title Corey Kubik

**AND**

- Law Enforcement (county sheriff or chief of police or designee or MSP)  
Name & Title \_\_\_\_\_

**OR**

- Fire (fire chief or designee)  
Name & Title \_\_\_\_\_

# School Emergency Drills Documentation Form

### Type of Drill

- Fire Drill (5 required)
- Tornado Drill (2 required)
- Lock Down/Shelter in Place Drill  
(3 required)

### Time of Drill

- Standard
- Class Change
- Recess
- Other Events

Name of Reporting School: St. Mary Star of the Sea

Date of Drill: 10/22/2024 Time drill was held: 9:30 (pm/am)

Exact time required to evacuate/shelter/secure: 1:09

Total Participants: 137

Remarks: \_\_\_\_\_

This report is for emergency drill # 4 for school year 24-25.

Name of person conducting drill: Nancy O'Neill

Title of person conducting drill: Principal

Signature of person conducting drill: Cheryl O'Neill

### Drill Was Coordinated With:

- Emergency Management Coordinator,  
Name & Title Corey Kubik

**AND**

- Law Enforcement (county sheriff or chief of police or designee or MSP)  
Name & Title \_\_\_\_\_

**OR**

- Fire (fire chief or designee)  
Name & Title \_\_\_\_\_

# School Emergency Drills Documentation Form

### Type of Drill

- Fire Drill (5 required)
- Tornado Drill (2 required)
- Lock Down/Shelter in Place Drill  
(3 required)

### Time of Drill

- Standard
- Class Change
- Recess
- Other Events

Name of Reporting School: St. Mary Star of the Sea

Date of Drill: 9-23-24 Time drill was held: 10:30 (pm/am)

Exact time required to evacuate/shelter/secure: \_\_\_\_\_

Total Participants: 120

Remarks: \_\_\_\_\_

This report is for emergency drill # 1 for school year 24-25.

Name of person conducting drill: Nancy O'Neill

Title of person conducting drill: Principal

Signature of person conducting drill: Nancy S. O'Neill

Drill Was Coordinated With:

Emergency Management Coordinator  
Name & Title Corey Kubik

**AND**

Law Enforcement (county sheriff or chief of police or designee or MSP)  
Name & Title \_\_\_\_\_

**OR**

Fire (fire chief or designee)  
Name & Title \_\_\_\_\_

# School Emergency Drills Documentation Form

### Type of Drill

- Fire Drill (5 required)
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(3 required)

### Time of Drill

- Standard
- Class Change
- Recess
- Other Events

Name of Reporting School: St. Mary Star of the Sea

Date of Drill: 12-1-24 Time drill was held: 9:00 (pm/am)

Exact time required to evacuate/shelter/secure: n/a


Total Participants: 137

Remarks: \_\_\_\_\_

This report is for emergency drill # 1 for school year 24-25.

Name of person conducting drill: Nancy O'Neill

Title of person conducting drill: Principal

Signature of person conducting drill: 

Drill Was Coordinated With:

- Emergency Management Coordinator  
Name & Title Corey Kubik

**AND**

- Law Enforcement (county sheriff or chief of police or designee or MSP)  
Name & Title \_\_\_\_\_

**OR**

- Fire (fire chief or designee)  
Name & Title \_\_\_\_\_